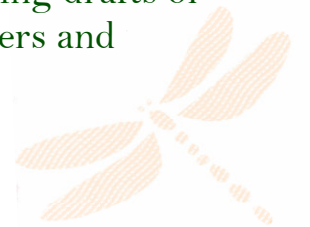# Los Gatos: Growing Greener Together
## Help keep our Town and Town offices Clean, Green & Beautiful!

**Follow these green tips and practices while at work and at play:**

- Eliminate disposable plastic water bottles from your workspace and home. Consider using a reusable cup, bottle or mug instead.

- Use the backsides of printed sheets or outdated letterhead for printing drafts or as scratch paper. Consider cutting the printed sheets up into quarters and keeping them near your phone for incoming messages or notes.

- Use recycled paper products for all of your printings and mailings.

- Whenever possible, place orders, pay bills or send messages via email or voice mail.

- Remove your name/company from junk mail and unwanted catalog lists. Visit www.stopjunkmail.org.

- Add live plants to your workspace or home. Plants help keep the air we breathe clean and brighten up our environment.

- Participate in Keep Los Gatos Beautiful Month events. Start a home composting project, carry a reusable shopping bag or celebrate Arbor Day with a tree planting- these are just a few of the exciting events taking place this month. Visit www.losgatosca.gov/keeplosgatosbeautiful.

- Shop, dine and socialize locally. Consider walking or biking instead of driving.

**Each of us can make a difference...**
If every Town of Los Gatos employee reused the backside of 5 sheets of printed paper per working day for 1 year, we could reduce our paper use by over 190,000 sheets. And, if every household in the Town joined in, we could save over 15.2 million sheets of paper every year!

Keep Los Gatos
BEAUTIFUL